

पुलिस महानिदेशक का कार्यालय, बिहार, पटना।

प्रेषक,

पुलिस महानिरीक्षक (मुख्यालय),
बिहार, पटना।

सेवा में,

पुलिस महानिदेशक,

सिविल डिफेंस / बिहार पुलिस अकादमी / प्रशिक्षण /
सैन्य पुलिस / पुलिस भवन निर्माण निगम।

अपर पुलिस महानिदेशक,

निगरानी अन्वेषण ब्यूरो / अपराध अनुसंधान विभाग / बिहार सैन्य पुलिस /
वित्तु एवं तकनीकी सेवाएं / विशेष शाखा / आधुनिकीकरण / एस0सी0आर0बी0 /
बिहार राज्य, खेल-कुद प्राधिकरण।

सभी प्रक्षेत्रीय पुलिस महानिरीक्षक / पुलिस महानिरीक्षक,

आर्थिक अपराध इकाई / विशेष निगरानी इकाई / अभियान / रेलवे /
राज्य मानवाधिकार आयोग / आतंकवाद निरोधी दस्ता / सैन्य पुलिस।

सभी क्षेत्रीय पुलिस उप-महानिरीक्षक / पुलिस उप-महानिरीक्षक,

विद्युत निगरानी कोषांग।

सम वरीय पुलिस अधीक्षक / पुलिस अधीक्षक (रेल सहित) / समादेष्टा / प्राचार्य,
नाथनगर / सिमुलतल्ला / डुमरांव।

प्रभारी, एच0क्यू0आर0टी0 / प्रभारी, रक्षित कार्यालय, पुलिस मुख्यालय।

पटना, दिनांक-24.10.2018

प्रसंग:-

गृह विभाग (आरक्षी शाखा), बिहार, पटना के पत्रांक-8865, दिनांक 10.10.2018.

विषय:-

गणतंत्र दिवस-2019 के अवसर पर राज्य के पुलिस पदाधिकारियों /
कर्मियों को विशिष्ट / सराहनीय सेवा पदक से अलंकृत किये जाने के संबंध
में प्रस्ताव उपलब्ध कराने के संबंध में।

महाशय,

निदेशानुसार उपर्युक्त विषयक प्रासंगिक पत्र की प्रति संलग्न करते हुये कहना है कि
गणतंत्र दिवस-2019 के अवसर पर राज्य के पुलिस पदाधिकारियों / कर्मियों को विशिष्ट / सराहनीय
सेवा पदक से अलंकृत किये जाने से संबंधित प्रस्ताव दिनांक 26.10.2018 तक निश्चित रूप से गृह
विभाग (आरक्षी शाखा), बिहार, पटना को उपलब्ध कराया जाना है।

अतः अनुरोध है कि इस संबंध में सुयोग्य पुलिस पदाधिकारियों / कर्मियों को पुलिस
पदक से अलंकृत किये जाने से संबंधित सभी वांछित अभिलेख यथा सेवा पुस्तिका, वा0गो0च0अभि0,
सेवा अभिलेख, सी0डी0, दो (02) फोटो (विशिष्ट सेवा के लिये) एवं तीन पूर्व पदस्थापन की तिथिवार
विवरण, सहित हार्ड कॉपी एवं सॉफ्ट कॉपी में (तीन मूल प्रतियों) में दिनांक 25.10.2018 तक
निश्चित रूप से उपलब्ध कराने का कष्ट करें ताकि वांछित प्रस्ताव गृह विभाग (आरक्षी शाखा),
बिहार, पटना को ससमय भेजा जा सकें। विलम्ब से प्राप्त प्रस्ताव एवं अपूर्ण प्रस्ताव पर विचार करने
में कठिनाई होगी।

कृपया इसे प्राथमिकता प्रदान करें।

अनुलग्नक-यथापरि।

विश्वासभाजन

24.10.18
पुलिस महानिरीक्षक (मुख्यालय),
बिहार, पटना।

संचिका सं०- 5/एम०-710/2018 गृ० आ० 8865
बिहार सरकार
गृह विभाग
(आरक्षी शाखा)

10 OCT प्रेषक,
A04/108
XP

रंजन कुमार सिन्हा, भा०प्र०से०
सरकार के संयुक्त सचिव।

सेवा में,

पुलिस महानिदेशक,
बिहार, पटना।

संयुक्त सचिव,
निगरानी विभाग, सूचना भवन, पटना।

पटना, दिनांक 10.10.18

11-10-18
10/10

विषय :- गणतन्त्र दिवस, 2019 के अवसर पर राज्य के पुलिस पदाधिकारियों/
कर्मियों को राष्ट्रपति का विशिष्ट सेवा पदक एवं सराहनीय सेवा पदक से
अलंकृत किये जाने के सम्बन्ध में।

महाशय,

Police (Hq)
10/10/18
A/110

निदेशानुसार उपर्युक्त विषयक गृह मंत्रालय, भारत सरकार का पत्र
संख्या-11019/25/2018 PMA दिनांक-25.09.2018 की प्रति अनुलग्नक सहित
संलग्न करते हुए कहना है कि गणतन्त्र दिवस 2019 के अवसर पर राज्य के पुलिस
पदाधिकारियों/कर्मियों को राष्ट्रपति का विशिष्ट सेवा पदक एवं सराहनीय सेवा पदक
से अलंकृत किये जाने हेतु राज्य सरकार की अनुशंसा दिनांक 26.10.2018 तक गृह
मंत्रालय, भारत सरकार को भेज देनी है।

अतः अनुरोध है कि इस सम्बन्ध में सुयोग्य पुलिस पदाधिकारियों/कर्मियों
की अनुशंसा, प्रोद्धारण (तीन प्रतियों में), पूर्व तीन पदस्थापन विवरणी एवं आवश्यक
अभिलेख (हार्ड कॉपी एवं सॉफ्ट कॉपी में) सहित शीघ्र उपलब्ध कराने की कृपा की
जाय।

अनु०-यथोक्त।

11/10/18

विश्वासभाजन

Signature

सरकार के संयुक्त सचिव

309569/12

1221/XP
11/10/18

SPEED POST
REPUBLIC DAY, 2019

115

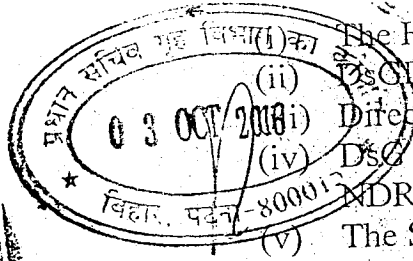
No. 11019/25/2018 - PMA
Government of India/Bharat Sarkar
Ministry of Home Affairs/Grih Mantralaya
Police Division-I

1
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New Delhi, date the 24 September, 2018.

25 SEP 2018

To



- The Home Secretaries of all the States/UTs
(i) DSGP of all the States/UTs
(ii) Directors - IB/CBI/SVPNPA/SPG/NEPA/NICFS/CFSL/DCPW/NCRB
(iii) DSG -BSF/ CRPF/ ITBP/ CISF/ NSG/ RPF/ BPR&D /SSB/ NCB/
(iv) NDRF/NIA/Assam Rifles (Through LOAR)
(v) The Secretary, R&AW, Cabinet Sectt., CGO Complex, New Delhi.
(vi) Ministry of Civil Aviation, B - Block, Rajiv Gandhi Bhavan, Safdarjung Airport, New Delhi.
(vii) Secretary General, National Human Rights Commission, New Delhi.
(viii) Secretary, Commission for SCs/STs, LNB, Khan Market, New Delhi
(ix) The Secretary, Lok Sabha/Rajya Sabha Secretariat, New Delhi
(x) All Ministries/Departments of Government of India (except M/o Defence)

Subject : Recommendation for award of President's Police Medal (PPM) for Distinguished Service and Police Medal (PM) for Meritorious Service on the occasion of Republic Day, 2019.

Sir,

The recommendations are hereby invited for consideration of the award of Service Medals on occasion of Republic Day, 2019 (26th January, 2019), in the prescribed proforma along with the following documents: -

- 6743/J.S.
4/10/18
- (i) The Citation in respect of each officer recommended for award of PPM/PM should not exceed 200 words. It may be noted that only 3 sets of the material for consideration in each case of the person recommended for the award of PPM and PM duly filled in the enclosed proforma are to be sent (**Annexure-I**). Online submission supported by OTP is mandatory.
 - (ii) Consolidated Integrity/Character & Antecedent certificate in respect of the recommended officers in the prescribed Integrity Certificate proforma.
 - (iii) A certificate after verifying from the service records of the officer recommended to the effect that the officer has not been awarded the Medal in the past should be mentioned in prescribed forwarding letter.

श्रीमती
SXB

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The States/UTs/CAPFs/CPOs are advised that while making recommendations for award of President's Police Medal for Distinguished Service and Police Medal for Meritorious Service to eligible officers, seniority may be given priority. Officials having poor integrity should not be recommended. It may further be certified that the officer has not been awarded any major penalty or punishment during the period under review i.e. period from 2007-08 to 2016-2017.

- (iv) Length of Service- A minimum service of 18 years for Police Medal for Meritorious Service and 25 years for President's Police Medal for Distinguished Service is required for all police officers irrespective of rank and service. The States/UTs/CAPFs/CPOs are advised that while making recommendations for award of Police Medal for Meritorious Service/President's Police Medal for Distinguished Services to eligible officers, seniority, combined with professionalism may be given priority. Police officers not having clean image should not be recommended.
- (v) A Group 'A' officer can be sponsored for the medal not more than 3 times. This will take effect from the prospective date i.e. from Republic Day 2018.
- (vi) Minor penalty/censure should be counted only for review period i.e. only from the last thirteen (ten +three) years, and not for the whole service.
- (vii) Police personnel should be physically fit and must be in SHAPE 1 category. Relaxation for SHAPE 2 category may be given in exceptional cases. Guidelines in this regard have already been circulated. The sponsored organization will issue a separate certificate in respect of medical fitness after receiving of physical/medical fitness from authorized Medical Officer in prescribed consolidated Physical/Medical certificate proforma. Guidelines regarding Physical/Medical fitness for awarding Police Service Medal to Police Officers should be strictly followed in letter and spirit while issuing medical fitness certificate.
- (viii) Police Medal should not be awarded to more than 50% of the total strength of a Group 'A' service in each batch of the cadre including IPS. For counting 50% of the batch in each cadre, a block of five batches (starting from 1st and 6th year of every decade) be taken together.
- (ix) 'No objection Certificates' wherever applicable as mentioned in para 5 below.
- (x) Two passport size photographs in respect of officer recommended for the award of President's Police Medal for Distinguished Service only.
- (xi) ~~for the last 10 years i.e. from 2007-08 to 2016-~~ ~~in case ACR is given as per Calendar Year). The post~~ ~~written may also be indicated. ACR Grading for~~ ~~indicated strictly in the prescribed format as~~ ~~case where Non-Initiation-Certificate~~ ~~Annual Confidential Reports, the record~~

of such officers for equal number of years preceding the period under consideration may please be sent. (13)

- (xii) It may be ensured that the recommended IPS officers have submitted Annual Immovable Property Return (AIPR) for the year 2017 to the Cadre Controlling Authority (IPS-II Section, MHA, North Block). In the absence of AIPR for the year 2017, the vigilance clearance will not be granted and as such the IPS officers will not be considered for award of Service Medals on the occasion of RD, 2019.
- (xiii) The recommending organizations must ensure that the names and designations of the officers recommended are correctly indicated in Hindi and English in the forwarding letter since the notifications in respect of award of Service Medals are issued bilingually.
- (xiv) Contact No. of forwarding officers may also be indicated.
- (xv) Sl. No. 1(b), 5, 8(b), 13, 19 and 20 of Annexure-I is mandatory.

2. It has been observed that some States forward a large number of recommendations (several times of the allocated number of medals) which serve no purpose. It is again requested that limited number of recommendations (ordinarily not more than 1.5 times) commensurate with the number of medals allocated to a particular States/CPOs may be forwarded. (Annexure -II)

3. A copy of the **guidelines** is enclosed herewith as **Annexure-III** for guidance of the Committee screening the proposals at the State level. The States/UTs/ CAPFs/CPOs are advised that while making recommendations for award of President's Police Medal for Distinguished Services to eligible officers, seniority may be given priority. Officials having poor integrity should not be recommended. State Governments are requested to strictly abide by the above norms while forwarding the recommendations.

4. The cases of police officers who are working on deputation for a period of one year or less and where the officer is eligible and is considered fit for the award, the recommendation should be forwarded by the parent departments to this Ministry. Where, the officer is on deputation and in the borrowing department has completed more than one year service, the recommendation should be initiated by the borrowing department.

5. ACRs however must be completed for the period stipulated in para 1(xi) above and **'No Objection Certificate'** from the parent cadre invariably be obtained so that if any complaint/court case/departamental proceedings are pending or contemplated against the person recommended, the same becomes available with the recommending authority. Similarly, vice versa the lending department will also obtain **'No Objection Certificate'** from the borrowing Department for the services rendered with the borrowing Department even when the officer on deputation is repatriated to his parent Cadre. **In case, an officer on**

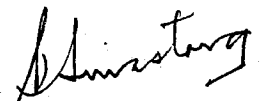
112
Central Deputation moves from one organization to the other, and recommended by his present employer, he will seek 'No Objection Certificate' from his previous organization(s) as well as his parent cadre. *Recommending authority is wholly responsible for timely submission of 'No Objection Certificate' in respect of police officer on deputation recommended for the PPM/PM.*

6. Since, the process of award of medals is a time consuming procedure, it is not feasible to consider recommendations received beyond the stipulated date. It is, therefore, requested that the recommendations relating to the awards of service medals on the occasion of **Republic Day, 2019** may be sent by **26th October, 2018 positively**. The recommendations received after that date will not be considered. The recommendations will not be accepted if the same are not submitted online. It is, therefore, reiterated that submission of online citations alongwith hardcopy is mandatory for consideration. The online citation may be sent by feeding of citations/ACRs for service medals in the prescribed proforma on the Police Medal's website address <http://www..policesservicemedals.gov.in>.

7. **On-line recommendation is supported by ID login, Password and One Time Password (OTP).** Recommending organization is requested to send the 3 sets of hard copy of recommendation and also upload signed copy of generated forwarding letter Integrity Certificate, Medical Certificate, Annexure-I from the website.

Encl : As above.

Yours faithfully,



[P.K.Srivastava]
Additional Secretary (Police)
Tel. No.: 011-23092630
Fax: 011-23092675

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**RECOMMENDATION FOR THE AWARD OF PRESIDENT'S POLICE
MEDAL FOR DISTINGUISHED SERVICE/POLICE MEDAL FOR
MERITORIOUS SERVICE ON THE OCCASION OF
REPUBLIC DAY-2019**

1	(a) Name (As per Service Record) (In capital letter)	First name	Middle name	Surname
	(b) Name in Hindi (Mandatory)	Type your full name in English in given Text Box, then Press Space bar. Translator will automatically convert Name into Hindi. Press Backspace Button. Hindi Translator shows other related Hindi words for your help.		
2	Father's Name	First name	Middle Name	Surname
3	Date of Birth/Sex	Day	Month	Year
4	Age as on 26.01.2019	Year	Month	
5	Whether belongs to SC/ST/OBC/General (Mandatory)			
6	Initial appointment	Date of joining	Rank	Service
			Cadre	Category
7	Total Police Service (As on 26.01.2019)			
8	(a) Present posting, with complete postal address with PIN code	Designation	Place	PIN code
	(b) Above details in Hindi (Mandatory)			Date
9	Whether on deputation	Yes	No	
	If yes, Date of joining on deputation	Day	month	year
10	Rewards	No.	Total amount in Rs.	
	A) Cash Awards			
	B) Others			
	i) Commendation			
	ii) Appreciation			
	iii) Good Service Entries			
	iv) Any other rewards (Specify)			
11	If Police Medal for Meritorious Service awarded,	Year	Occasion (RD/ID)	
12	Punishment(s)	Details of Penalty		Year (s)
13	Medical Category (Mandatory)			
14	Details of any enquiry pending against the officer			

15	Details of disciplinary proceedings pending/ contemplated against the recommended, if any	Year	Nature of Allegation	Present Status																
16	Details of the court cases pending against the recommended, if any	Year	Details of Charge	Present Status																
17	<p>ACR Grading for last 10 years* [2007-2008 to 2016 – 2017]</p> <p>In case of maximum 3 NIC, ACR grading for last 13 years * [2004-2005 to 2016 – 2017]</p> <p>Similarly, in case ACRs given as per Calendar year, [2005 to 2017]</p> <p>OS – Outstanding; VG – Very Good G - Good; AV – Average ; NIC – Not initiating Certificate, Adv – Adverse, Ms- Missing NA – Not applicable (ACRs are not written in case of Constable and below in some organisations)</p> <p><i>*ACR gradings should be distinctly indicated as Outstanding, Very Good, Good, Average etc. wherever different grading are applicable in different cadre, the same should be converted by the recommending organization into the equivalent acceptable ACR grading (viz OS, VG, G, AV, NIC, ADV, MS, NA) before forwarding the recommendation.</i></p>	<p>Year</p> <p>2004 - 2005</p> <p>2005 - 2006</p> <p>2006 - 2007</p> <p>2007 - 2008</p> <p>2008 - 2009</p> <p>2009 - 2010</p> <p>2010 - 2011</p> <p>2011 - 2012</p> <p>2012 - 2013</p> <p>2013 - 2014</p> <p>2014- 2015</p> <p>2015- 2016</p> <p>2016- 2017</p>	Grading																	
18.	ACR Grading for last ten years (in number)	<table border="1"> <tr> <td>OS</td> <td>VG</td> <td>G</td> <td>AV</td> <td>NIC</td> <td>ADV</td> <td>MS</td> <td>NA</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>			OS	VG	G	AV	NIC	ADV	MS	NA								
OS	VG	G	AV	NIC	ADV	MS	NA													
19	Email address (Mandatory)																			
20	Mobile No. (Mandatory)																			
<p>Brief description of work justifying award of Medal(No posting details) In order of importance (not exceeding 200 words each)</p>																				

Signature of Recommending Authority _____
 Name _____
 Designation _____
 Contact No. _____
 Date _____

(7)

INTEGRITY CERTIFICATE

Certified that the integrity of the following personnel of this organization recommended for award of President's Police Medal for Distinguished Service and Police Medal for Meritorious Service on the occasion of Republic Day, 2019 is above suspicion and they were not concerned in any proceedings that were censured in the Court of Law:

President's Police Medal for Distinguished Service

Sl. No.	Name	Designation
1		
2		

Police Medal for Meritorious Service

Sl. No.	Name	Designation
1		
2		

2. It is further certified that no judicial or departmental proceedings are being contemplated/pending against him. Similarly, no vigilance case is pending /contemplated against him. It is also certified that the officer recommended has not been given any major penalty or punishment in the period under review i.e. period from 2007-08 to 2016-2017.

3. It is also certified that character & antecedents of the above personnel have been duly verified and nothing adverse reported against him.

Signature:.....

Name :.....

Designation:.....

Deputy Secretary to the State Government/Director General of Police/Additional Director General of Police

Contact No.:.....

PHYSICAL/MEDICAL CERTIFICATE

Certified that the following personnel of this organization recommended for award of President's Police Medal for Distinguished Service and Police Medal for Meritorious Service on the occasion of Republic Day, 2019 has awarded medical category as per their Medical examination carried out by authorized Medical Officer/Medical Board:

President's Police Medal for Distinguished Service

Sl. No.	Name	Father's Name	Designation	Date of Birth	Category (*) (S-1/S-2/ S-3/S-4/S-5)
1					
2					

Police Medal for Meritorious Service

Sl. No.	Name	Father's Name	Designation	Date of Birth	Category (*) (S-1/S-2/ S-3/S-4/S-5)
1					
2					

Signature:.....

Name :.....

Designation:.....

Deputy Secretary to the State Government/Director General of
Police/Additional Director General of Police

NOTE 1. Medical category should be awarded as per guidelines for criteria of Physical/Medical fitness for awarding Police Medal to the Police Personnel.

NOTE 2. Medical examination of the person should be carried out by the Medical Officer of State/Central Government/Autonomous Body Hospital.

* SHAPE-1 / SHAPE-2 / SHAPE -3/ SHAPE-4/ SHAPE-5

Place:..

Date:...

Letter No.....

To
 Additional Secretary (Police)/Joint Secretary (P-I)
 Ministry of Home Affairs
 North Block, New Delhi-110001

Subject: Award of President's Police Medal for Distinguished Service and Police Medal for Meritorious Service on the occasion of Republic Day, 2019- regarding.

Ref.: MHA letter No. 11019/25/2018-PMA Dated.....

The undersigned is directed to say that the following Police officers/officials are recommended for the Award of President's Police Medal for Distinguished Service and Police Medal for Meritorious Service on the occasion of Republic Day, 2019:

President's Police Medal for Distinguished Service

Sl. No.	Name	Designation
	In English In Hindi	
	In English In Hindi	

Police Medal for Meritorious Service

Sl. No.	Name	Designation
	In English In Hindi	
	In English In Hindi	

2. It is certified that the above officers have not been awarded the medal for which they are being recommended. Integrity Certificate, Medical Certificate and individual-wise on-line submission of recommendation in respect of above officers/official are uploaded after sign alongwith this forwarding letter.

Cont..

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3. This issues with the approval of the competent authority.

Signature:.....

Name :.....

Designation:.....

Deputy Secretary to the State Government/Director General of Police/Additional
Director General of Police

Contact No.:.....

No. of Police Medal for Meritorious Service available on the occasion of Republic Day 2019

Sl. No.	Name of the State/Organization	No. of Medals available in a calendar year	No. of Medals Available on the occasion of Republic Day, 2019
			15
1	Andhra Pradesh	29	02
2	Arunachal Pradesh	03	14
3	Assam	27	17
4	Bihar	34	10
5	Chhattisgarh	20	17
6	NCT of Delhi	33	02
7	Goa	03	17
8	Gujarat	34	12
9	Haryana	23	12
10	Jharkhand	23	04
11	Himachal Pradesh	07	17
12	Jammu & Kashmir	33	19
13	Karnataka	37	10
14	Kerala	20	17
15	Madhya Pradesh	33	40
16	Maharashtra	79	07
17	Manipur	13	03
18	Meghalaya	05	03
19	Mizoram	05	05
20	Nagaland	10	11
21	Odisha	22	15
22	Punjab	29	16
23	Rajasthan	32	01
24	Sikkim	02	21
25	Tamil Nadu	42	13
26	Telangana	23	06
27	Tripura	12	73
28	Uttar Pradesh	145	05
29	Uttarakhand	10	20
30	West Bengal	40	424
	Total States	828	13
31	Assam Rifles	26	46
32	BSF	92	24
33	CISF	47	57
34	CRPF	114	12
35	ITBP	23	04
36	NSG	08	11
37	SSB	22	167
	Total CAPFs	332	15
38	M/o Railways	30	09
39#	UTs	18	15
40	CBI	30	20
41	IB	40	35
	Total CPOs	70	06
42@	CABINET SECRETARIAT	12	13
43*	MINISTRY OF HOME AFFAIRS	25	
	Grand Total	1315	669

Combined Quota of Union Territories @ Combined quota for Organizations under Cabinet Secretariat.

* Combined quota for all Ministries, BPR&D, SVPNPA, NCB, NCRB, NIA, NDRF, BCAS, DCPW, NEPA, NHRC,

NICFS

Note: There will be no States/UTs/CAPFs quota in respect of President's Police Medal for Distinguished Service. The number of Medals for Distinguished Service in a one year shall not exceed 178. The number of Medals for Police medal for Meritorious Service in a year shall not exceed 1315.

Norms for award of President's Police Medal for Distinguished Service/Police Medal for Meritorious Service

President's Police Medal for Distinguished Service

The criterion for award of President's Police Medal for Distinguished Service are as follows: -

- i) ACRs for the last 10 years are considered for award of Medal. 08 OS/VG out of which 05 must be outstanding for PPM for Distinguished Service.
- ii) The Officer should not have earned any *below VG* ACR during the period under review.
- iii) In case of Non Initiation Certificate (NIC), backward review upto 3 years may be done subject to the condition that minimum 1 ACR must be earned after NIC period.
- iv) *Missing ACRs*
 - a) *More than 1 missing ACR will lead to disqualification.*
 - b) *Last year ACR should not be missing.*
- v) *Length of Service:* A minimum service of 25 years is required for all police officers irrespective of rank and service. The States/ UTs/ CAPFs/CPOs are advised that while making recommendations for award of President's Police Medal for Distinguished Services to eligible officers, seniority *combined with professionalism* may be given priority. *Police officers not having clean image should not be recommended.*
- vi) There should be minimum six years gap from the date of award of Police Medal for Meritorious Service for being eligible for this medal. In exceptional circumstances, where the award of IPM was delayed for reasons beyond the control of the officer and if such an officer has only one year of Service left for retirement, the gap of Six years may be relaxed upto 4 years in such cases of Police Officers provided they have a minimum of 8 OS/VG out of which 5 are *Outstanding*.
- vii) A Group 'A' officer can be sponsored for the medal not more than 3 times.
- viii) Minor service (less than 1 year) should be counted only for review period i.e. only from the last (three) years and not for the whole service.

ix) Officer should be physically fit and must be in SHAPE 1 category as notified by MHA. Relaxation for SHAPE 2 category may be given in exceptional cases by CPAC. (Separate guideline will be issued on physical fitness).

x) Annual verification: State Government/CAPFs/CPOs should send an annual report by 31st January every year about ineligibility of any awardee on account of criteria prescribed under statutes and rules relating to medal.

xi) Police Medal should not be awarded to more than 50% of the total strength of a Group 'A' service in each batch of the cadre including IPS. For counting 50% of the batch in each cadre, a block of five batches (starting from 1st and 6th year of every decade) be taken together.

xii) Other factors

a) *Equitable between ranks*

- Recommendations should be made from all ranks in due proportion.

b) *Age*

- Age is taken into consideration in the sense that other things remaining the same, older nominee is preferred vis-à-vis younger one.

c) *SC/ST/Minorities/Woman*

- Due attention is paid to accommodate candidates belonging to SC/ST, woman and minorities.

d) *Citation*

- Reliance is made on the nature of the citation while screening.

e) *Verification*

- By IB/CBI/MHA/Vigilance Clearance/Cadre clearance.

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POLICE MEDAL FOR MERITORIOUS SERVICE

The criterion for award of Police Medal for Meritorious Service are as follows:

- i) ACRs for the available for the last 10 years are considered for award of Medal. Minimum *08 VG and above and at least one Outstanding ACR.*
- ii) The Officer should not have earned any Average ACR during the period under review.
- iii) In case of Non Initiation Certificate (NIC), backward review upto 3 years may be done subject to the condition that minimum *1* ACRs must be earned after NIC period.
- iv) *Missing ACRs*
 - a) *More than 1 missing ACR will lead to disqualification.*
 - b) *Last year ACR should not be missing.*
- v) **Length of Service:** A minimum service of *18* years is required for all police officers irrespective of rank and service. The States/ UTs/ CAPFs/CPOs are advised that while making recommendations for award of Police Medal for Meritorious Services to eligible officers, seniority may be given priority.
- vi) A Group 'A' officer can be sponsored for the medal not more than 3 times. This will take effect from the prospective date i.e. from Republic Day 2018.
- vii) Minor penalty/censure should be counted only for review period i.e. only from the last thirteen (ten + three) years, and not for the whole service.
- viii) Officer should be physically fit and must be in SHAPE 1 category as notified by MHA vide letter no. 11019/24/2017-PMA dated 28th September 2017. Relaxation for SHAPE 2 category may be given in exceptional cases by CPAC.
- ix) Annual verification: State Government/CAPFs/CPOs should send an annual report by 31st January every year about ineligibility of any awardee on account of criteria prescribed under statutes and rules relating to medal.
- x) Police Medal should not be awarded to more than 50% of the total strength of a Group 'A' service in each batch of the cadre including IPS. For counting 50% of the batch in each cadre, a block of five batches (starting from 1st and 6th year of every decade) be taken together.

xi) Other factors

a) *Equitable between ranks*

- Recommendations should be made from all ranks in due proportion.

b) *Age*

- Age is taken into consideration in the sense that other things remaining the same, older nominee is preferred vis-à-vis younger one.

c) *SC/ST/Minorities/Woman*

- Due attention is paid to accommodate candidates belonging to SC/ST, Woman and minorities.

d) *Citation*

- Reliance is made on the nature of the citation while screening.

e) *Verification*

- By IB/CBI/MHA/Vigilance Clearance/Cadre clearance.