

बिहार पुलिस मुख्यालय, पटना
(प्रोविजन प्रभाग)

सेवा में,

निदेशक,
सूचना एवं जनसम्पर्क विभाग,
बिहार, पटना

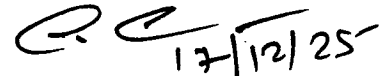
पटना, दिनांक :- 14/12/25

विषय :- निविदा आमंत्रण सूचना सं० 01/2025-26 के प्रकाशन के संबंध में।

उपर्युक्त विषय के संबंध में निविदा आमंत्रण सूचना सं० 01/2025-26 की प्रतियाँ भेजते हुये अनुरोध है कि इसे राज्य एवं राज्य से बाहर के प्रमुख समाचार पत्रों में (अंग्रेजी एवं हिन्दी) के अगले दो संस्करणों में प्रकाशित कराने की कृपा की जाय साथ ही पी०आर०डी० वेबसाईट पर भी प्रसारित करने की कृपा की जाय।


इस निविदा आमंत्रण सूचना का प्रकाशन किन-किन समाचार पत्रों में किया गया इसकी सूचना देने की कृपा की जाय।

अनु०- यथोपरि।


14/12/25
सहायक पुलिस महानिरीक्षक (क्यू०),
बिहार, पटना

प्रतिलिपि:-

1. आई०टी० मैनेजर, बिहार पुलिस मुख्यालय, पटना को सूचनार्थ एवं आवश्यक क्रियार्थ।
कृपया इसे वेबसाईट पर अपलोड किया जाय। साथ ही Indian Trade Journal, Kolkata के अंक में प्रकाशन हेतु Government of India, the Controller of Publications, Civil Lines, Delhi : 110054, (Tel No. 011-23812527, Fax : 011-23817846), Email Id - sk.mondal.dgcis@nic.in के पते पर भी अनिवार्य रूप से भेजा जाय।
2. Government of India, the Controller of Publications, Civil Lines, Delhi : 110054, (Tel No. 011-23812527, Fax : 011-23817846), Email Id - sk.mondal.dgcis@nic.in को कृपया सूचनार्थ एवं आवश्यक क्रियार्थ प्रेषित। अनुरोध है कि उक्त निविदा का प्रकाशन Indian Trade Journal, Kolkata के अंक में करने की कृपा की जाय।


14/12/25
सहायक पुलिस महानिरीक्षक (क्यू०),
बिहार, पटना

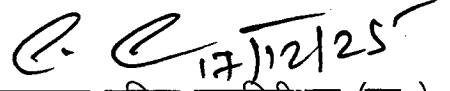
बिहार पुलिस मुख्यालय, पटना
ई-निविदा आमंत्रण सूचना सं०-01/2025-26

सरदार पटेल भवन, जवाहर लाल नेहरू मार्ग, पटना अवस्थित बिहार पुलिस मुख्यालय, पटना में Podcasting Room (सभी उपकरणों से सुसज्जित एवं तकनीकी रूप से संचालित) का निर्माण किया जाना है। इसके लिए Expression of interest (EOI) के माध्यम से संबंधित क्षेत्र के अनुभवी व्यक्ति/फर्म/एजेंसी का चयन किया जाना है।

1. कार्यालय का नाम — बिहार पुलिस मुख्यालय, पटना।
2. विज्ञापन दाता का नाम एवं पता — सहायक पुलिस महानिरीक्षक (क्यू०), बिहार, पटना। कमरा सं०-319, सी० ब्लॉक, सरदार पटेल भवन, पटना
3. निविदा आमंत्रण सूचना निर्गत करने की तिथि — दिनांक 18.12.2025
4. EOI समर्पित करने की अंतिम तिथि एवं समय — दिनांक 05.01.2026, समय 11:30 बजे पूर्वाह्न।
5. Pre-Bid Meeting की तिथि एवं समय — दिनांक 05.01.2026, समय 12:00 बजे मध्याह्न।
6. Pre-Bid Meeting का स्थान — सरदार पटेल भवन, पटना कॉन्फ्रेंस रूम-01, प्रथम तल, सी० ब्लॉक।
7. कार्य का ब्योरा —

क्र०	कार्य
1	सरदार पटेल भवन, जवाहर लाल नेहरू मार्ग, पटना अवस्थित बिहार पुलिस मुख्यालय, पटना में Podcasting Room (सभी उपकरणों से सुसज्जित एवं तकनीकी रूप से संचालित) का निर्माण।

विस्तृत Expression of interest (EOI) www.prdbihar.gov.in या www.police.bihar.gov.in से प्राप्त किया जा सकता है।


सहायक पुलिस महानिरीक्षक (क्यू०),
बिहार, पटना

Expression of Interest (EOI)

For Setting up a Professional Podcast Room

1. Introduction

Bihar Police Headquarters, Patna, invites Expression of Interest (EOI) from reputed, experienced, and technically competent vendors/agencies for the design, supply, installation, testing, commissioning, and maintenance of a Professional Podcast Room within its premises.

The facility will be utilized for official communications, training content creation, awareness campaigns, interviews, public messaging, and digital outreach initiatives of Bihar Police.

The project is envisaged as a *turnkey solution*, where the selected vendor shall deliver the complete setup including design, equipment procurement, installation, integration, training, and post-installation support.

2. Objectives of the Project

- i. To establish a state-of-the-art podcasting facility within Bihar Police Headquarters.
- ii. To enable audio and video podcasting, live streaming, and recording of official programs.
- iii. To support training, workshops, and digital education modules for police personnel.
- iv. To strengthen public outreach and awareness campaigns through digital media.
- v. To ensure a future-ready, scalable, and user-friendly setup aligned with modern communication standards.

3. Scope of Work

The work under this project will broadly include but not be limited to the following:

3.1 Room Design & Acoustic Treatment

- i. Soundproofing of walls, ceilings, and floors using industry-standard acoustic materials.

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- ii. Installation of acoustic panels, diffusers, and bass traps to ensure echo-free sound recording.
- iii. Provision of ergonomic furniture for seating 2–6 participants comfortably.
- iv. Interior design with Bihar Police branding (official logo backdrops, thematic design).
- v. Adequate electrical wiring, sockets, and concealed cable management.
- vi. Air-conditioning and ventilation for comfortable recording conditions.

3.2 Audio Equipment

- i. Professional microphones (dynamic/condenser) with shock mounts and pop filters.
- ii. Adjustable microphone arms/stands for flexible positioning.
- iii. Multi-channel digital audio mixer/interface to support simultaneous input sources.
- iv. Studio-quality monitoring headphones and headphone amplifiers.
- v. Near-field studio monitors/speakers for playback.
- vi. Optional portable recorders for backup recording.

3.3 Video & Streaming Equipment

- i. Minimum 2–3 high-definition (Full HD/4K) cameras (DSLR/ PTZ) with tripods or ceiling mounts.
- ii. Video switcher to handle multiple camera feeds.
- iii. Professional LED/softbox lighting setup with dimmable controls.
- iv. Green screen/chroma background along with Bihar Police branded backdrops.
- v. Streaming encoder for live broadcasting on digital platforms (YouTube, Facebook, X, etc.).

3.4 Computing & Software Setup

- High-performance desktop workstation/laptop with minimum specifications:
 - Intel i7/i9 or above,
 - 32 GB RAM or above,
 - Minimum 1TB SSD storage,
 - Dedicated GPU (NVIDIA/AMD).
- i. Licensed audio editing software (e.g., Adobe Audition, Pro Tools etc.).
- ii. Licensed video editing software (e.g., Adobe Premiere Pro, Final Cut Pro etc.).
- iii. Live streaming software (OBS Studio, vMix, Streamlabs).
- iv. Video conferencing integration (Zoom, MS Teams, Google Meet and others).

3.5 Infrastructure & Accessories

- i. Complete cabling and connectors (XLR, HDMI, USB-C and others).
- ii. Power backup with UPS/inverter.
- iii. Internet connectivity setup (minimum 100 Mbps wired broadband).
- iv. Storage cabinets/racks for safe keeping of equipment.
- v. Proper labeling and documentation of connections

3.6 Training & Support

- i. On-site training sessions for Bihar Police personnel.
- ii. User manuals, SOPs, and troubleshooting guidelines.
- iii. Minimum 1-year comprehensive warranty on equipment.
- iv. Annual Maintenance Contract (AMC) option for 3–5 years.
- v. Dedicated helpdesk/technical support with response time SLA.

4. Functions of the Podcast Room

The podcast room will primarily serve the following purposes:

1. Public Awareness Campaigns – Road safety, cyber security, drug abuse, women & child safety, etc.
2. Training Modules – Recording educational and e-learning content for police personnel.
3. Official Interviews – Press briefings, guest discussions, expert talks.
4. Video Podcasting – Creating YouTube/social media-ready content.
5. Live Streaming – Real-time digital communication for public outreach.
6. Voiceover/Announcements – Production of official messages, jingles, PSAs.

5. Deliverables

The selected vendor shall deliver:

- i. A fully functional podcast room (turnkey solution).
- ii. Detailed room design and acoustic plan.
- iii. Supply and installation of all equipment.
- iv. System integration and testing.
- v. Training and handholding support for Bihar Police staff.
- vi. Documentation (equipment manuals, warranty certificates, SOPs).
- vii. AMC and post-installation support plan.

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6. Eligibility Criteria

- i. The vendor must be a registered company/firm in India with valid GST and PAN.
- ii. Minimum 3 years of experience in setting up studios/podcast rooms/Video Conference Room/media production facilities.
- iii. Proven track record of executing at least 2 similar projects for Government/PSU/Corporate clients.
- iv. Annual turnover of ₹50 lakhs or above in the last 3 financial years (CA-certified).
- v. OEM authorization/partnership certificates (if applicable).
- vi. The vendor should not be blacklisted by any Government/PSU agency (self-declaration required).

7. Submission Requirements

Vendors are required to submit:

1. Company Profile & Registration Documents.
2. Technical Proposal – Detailed specifications of proposed solution, equipment list, and layout plan.
3. Financial Proposal – Item-wise cost, consolidated cost, and GST.
4. Implementation Plan – Timeline with stages of work.
5. Warranty & Support Details – AMC options and service commitments.
6. Compliance Documents – PAN, GST, Experience Certificate, financial turnover proof, ITR, self-declaration of non-blacklisting.
7. Training Plan details.

8. Evaluation Process

EOIs will be evaluated based on the following criteria:

Criteria of Weightage

Technical Proposal & Specifications- 60%

Past Experience- 20%

Financial Proposal (Cost)- 10%

Training, Warranty & Support- 10%

Shortlisted vendors may be invited for presentations/demonstrations before final selection.

9. Submission Timeline

Last Date for Submission of EOI: -----

Mode of Submission: Hard copy in sealed envelope / Soft copy via email.

Address for Submission:

To,
AIG (Q),
Bihar Police Headquarters,
C-319, 3rd Floor, C-Block, Sardar Patel Bhawan, Nehru Marg,
Patna – 800023
Email: aigqphq-bih@nic.in

10. Terms & Conditions

- i. Bihar Police Headquarters reserves the right to accept or reject any proposal without assigning any reason.
- ii. Any incomplete or non-compliant proposal will be rejected.
- iii. Costs incurred in preparing the proposal shall be borne by the vendor.
- iv. Misrepresentation of facts will lead to disqualification.
- v. Final contract terms shall be shared only with the selected vendor.

11. Annexure

- i. Vendors shall submit the following annexure duly filled and signed:
- ii. Annexure A – Company Profile & Registration Details.
- iii. Annexure B – Technical Specifications of Equipment Proposed.
- iv. Annexure C – Financial Proposal (Item-wise & Consolidated).
- v. Annexure D – Past Experience.
- vi. Annexure E – Self-declaration of Non-blacklisting.

Issued by:

Bihar Police Headquarters, Patna

